



Board of Harbor Commissioners

Sabrina Brennan, President
Edmundo Larenas, Vice President
Nancy Reyerling, Secretary
Tom Mattusch, Treasurer
Virginia Chang Kiraly, Commissioner

John Moren, Interim General Manager
William Parkin, District Counsel

San Mateo County Harbor District Board of Harbor Commissioners

“To assure the public is provided with clean, safe, well-managed, financially sound and environmentally pleasant marinas.”

REGULAR MEETING AGENDA

**February 20, 2019
6:30 PM**

San Mateo County Harbor District
Conference Room
504 Avenue Alhambra, Ste. 200
El Granada, CA 94018

All Harbor District Commission regular meetings are recorded and posted at www.PacificCoast.tv within 48 hours of the meeting. Pacifica residents can tune into Comcast Channel 26 and residents from Montara through Pescadero can tune into Comcast Channel 27. Copies of the meetings can also be purchased from PCT and mailed for \$18.

Persons requiring special accommodation with respect to disability are directed to make such requests per the Americans With Disabilities Act to the Deputy Secretary to the Board at 650-583-4400, 48 hours in advance.

A) Roll Call

B) 1. Public Comments/Questions

The Public may directly address the Board of Harbor Commissioners for a limit of three (3) minutes, unless a request is granted for more time, on any item of public interest within the subject matter jurisdiction of the San Mateo County Harbor District, that is not on the Regular Agenda. If a member of the public wishes to address the Board on an agenda item, it is requested that a speaker card be completed and given to the Deputy Secretary. The Chair will call your name at the appropriate time. Agenda material may be reviewed at the administration offices of the District, 504 Avenue Alhambra, Ste. 200, El Granada, CA 94018 or online at www.smharbor.com.

2. Commissioner Comments

Commissioners may make public statements limited to five (5) minutes.

C) Consent

All items on Consent are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to Discussion. Any item on Discussion may be transferred to Consent.

ITEMS PULLED FROM CONSENT WILL BE HEARD AFTER DISCUSSION ITEMS.

1. **[Bills and Claims \(Chan\)](#)**
Recommendation: Review Pre-Approved Bills and Claims in the amount of \$417,324.31. Pre-Approve \$500,000 in Bills and Claims until next meeting.
2. **[Minutes – Special Meeting January 10, 2019 \(Gehret\)](#)**
Recommendation: Approve Minutes of the Special Meeting of January 10, 2019.
3. **[Minutes – Special Meeting January 16, 2019 \(Gehret\)](#)**
Recommendation: Approve Minutes of the Special Meeting of January 16, 2019.
4. **[Minutes – Regular Meeting January 16, 2019 \(Gehret\)](#)**
Recommendation: Approve Minutes of the Regular Meeting of January 16, 2019.
5. **[Minutes – Special Meeting February 8, 2019 \(Gehret\)](#)**
Recommendation: Approve Minutes of the Special Meeting of February 8, 2019.
6. **[Authorized List of Signatures with San Mateo County Treasurer’s Office; Adopt Resolution No.19-02 \(Pyle\)](#)**
Recommendation: Approve list of Harbor District authorized signers for the San Mateo County Treasurer’s Office and adopt Resolution No.19-02.
7. **[Second Quarter – Fiscal Year 2019 \(Q2-19\) Investment Report \(van Hoff\)](#)**
Information only.
8. **[Second Quarter – Fiscal Year 2019 \(Q2-19\) Financial Report and Spending Authority \(van Hoff\)](#)**
Information only.
9. **[Monthly Capital Projects Update \(Moren\)](#)**
Receive and file.

D) Discussion

10. [Computers, Electronic Communications, and Social Media Policy; Approve Policy 6.2.4; Adopt Resolution No.19-04 \(van Hoff\)](#)
Recommendation: Approve Policy 6.2.4 'Computers, Electronic Communications, and Social Media', and adopt Resolution No.19-04 (including any proposed revisions, if applicable).
11. [Approve and Adopt the "Updated" Salary Schedules from 2012 to Present per CalPERS Requirement; Resolution No.19-03 \(Pyle\)](#)
Recommendation: Approve and adopt the "updated" Salary Schedules from 2012 to present to meet the requirements of CalPERS and the California Code of Regulations Section 570.5 and Resolution No.19-03.
12. [Mid-Year Budget Review \(van Hoff\)](#)
Information only.
13. [Oyster Point Yacht Club Lease Amendment Execution \(Moren\)](#)
Recommendation: Authorize the Interim General Manager to execute a negotiated lease amendment with Oyster Point Yacht Club (OPYC) which has been reviewed by District Counsel.

E) Discussion/Action on Pulled Consent Items (if any)

F) Future Agenda Items

- G) January Activity Reports: [Interim General Manager/Operations, Administration](#)
Information only.

H) Standing Committee Meeting Summary:

- [Social Media/Public Outreach Committee](#)

I) Adjournment

The next Regular Meeting will be held on March 20, 2019 at the San Mateo County Harbor District Office, 504 Avenue Alhambra, Ste. 200, El Granada, CA 94018 at 6:30 PM.

Agenda posted as required:
February 15, 2019 at 4:00 PM


Debbie Gehret
Deputy Secretary